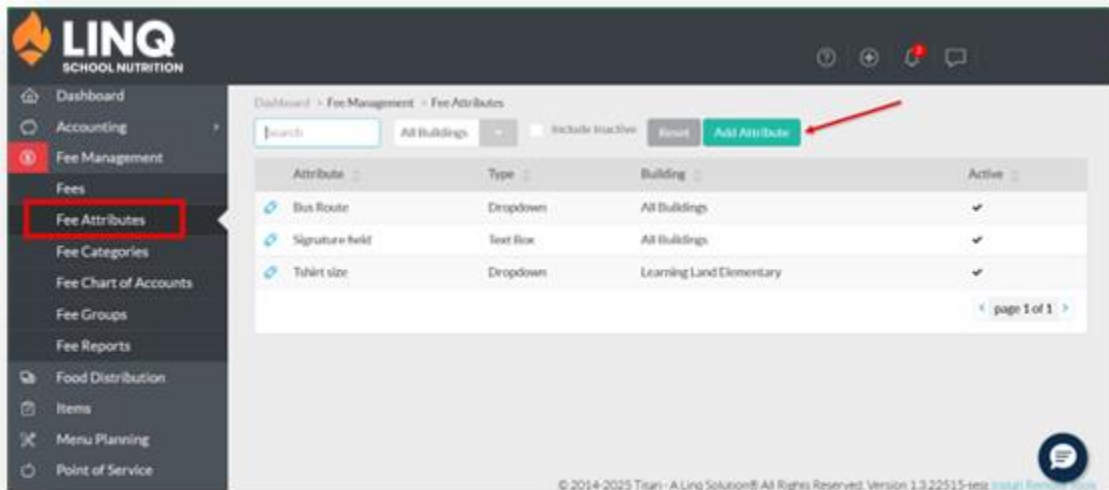# How to Create Fee Attributes

In some instances, you may want to capture additional information along with the fee. Fee Management "Attributes" are form fields users can create and apply to fees. Attributes come in 3 types: text input fields, drop downs, and checkboxes. Use attributes to capture things like meal preferences, shirt sizes, or even signatures.

1. Navigate to Fee Attributes and select Add Attribute.

2. Create a name for your attribute, select a field type, and set the field as optional or required.

Once your attribute is created, you can add it to any fee.