



## How to Add a Student to Your LINQ Connect® Account

Follow these quick and easy steps to add a student to your LINQ Connect account—whether you're using the desktop site or the mobile app.

### Get the Mobile App!

It's the fastest and easiest way to manage school fee payments, student meal accounts, and important school notifications. The LINQ Connect Mobile App is free to download and use!

#### Here's how:

##### 1. DOWNLOAD

Download the LINQ Connect app from the App Store or Google Play.

##### 2. REGISTER

Open the app and tap "Register" to create your account.

##### 3. CONFIRM EMAIL

Check your inbox for a quick verification email and click the link to confirm.

##### 4. LOG IN

Once you're verified, log in using your email and password—and you're in!



APPLE STORE



GOOGLE PLAY STORE

## Where can I get the LINQ Connect app?

You can download LINQ Connect from the [App Store](#) (for iOS) or [Google Play](#) (for Android).

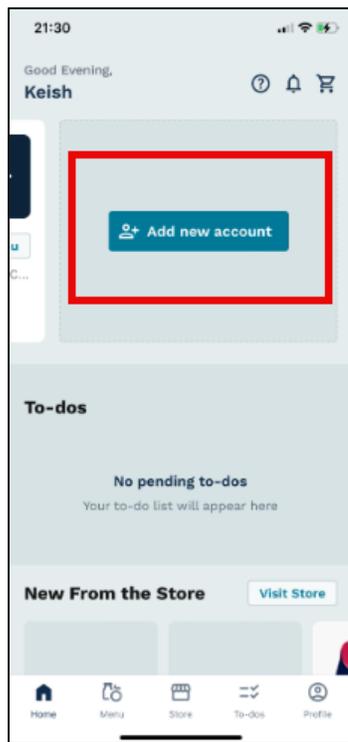
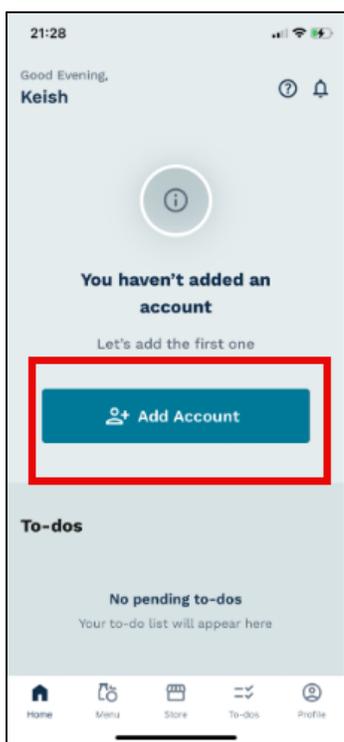
Now, you're ready to pay school fees and add meal account funds on the go, 24/7.

## LINQ Connect App Version

### Step 1

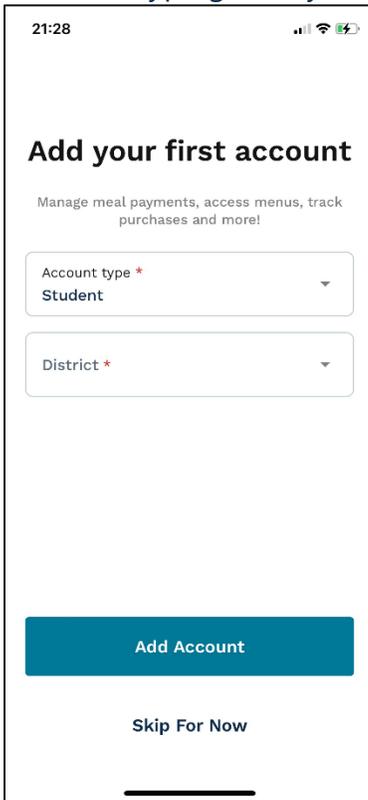
From the Home dashboard, click *Add Account*.

If you already have students linked, **swipe left** until you see the **Add New Account** option.



## Step 2

Select the account type (*Student* or *Staff*) and search for your school district. Begin typing the district name—after entering 4–5 letters, matching results will start to appear. Continue typing until you see and can select your specific district from the list.



The screenshot shows a mobile application interface for adding a new account. At the top, the time is 21:28 and there are icons for signal strength, Wi-Fi, and battery. The main heading is "Add your first account" in bold. Below it, a subtitle reads "Manage meal payments, access menus, track purchases and more!". There are two dropdown menus: "Account type" with "Student" selected, and "District" which is currently empty. At the bottom, there are two buttons: a teal "Add Account" button and a "Skip For Now" link.

### Step 3

Enter the required information as prompted by your district.

*Note: The fields may vary depending on your district's setup. Enter the fields required by your district (this will vary by district)*

09:02

### Add an account

Manage meal payments, access menus, track purchases and more!

Account type \*  
Student

District \*  
TITAN Unified School District

Student ID \*

First Name \*

Last Name \*

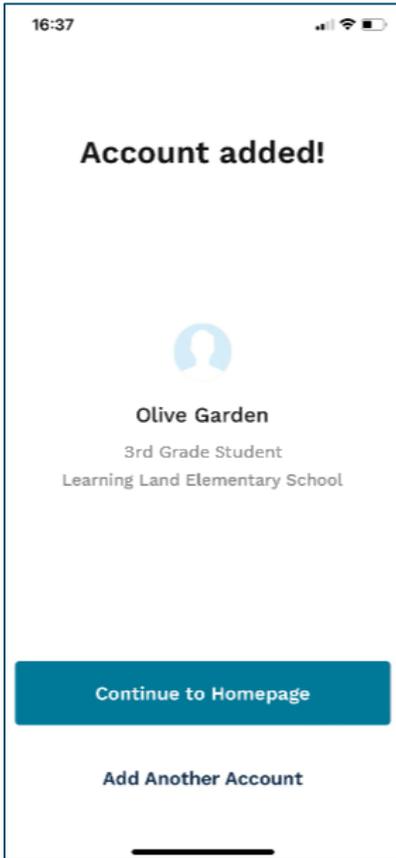
Add Account

Cancel

## Step 4

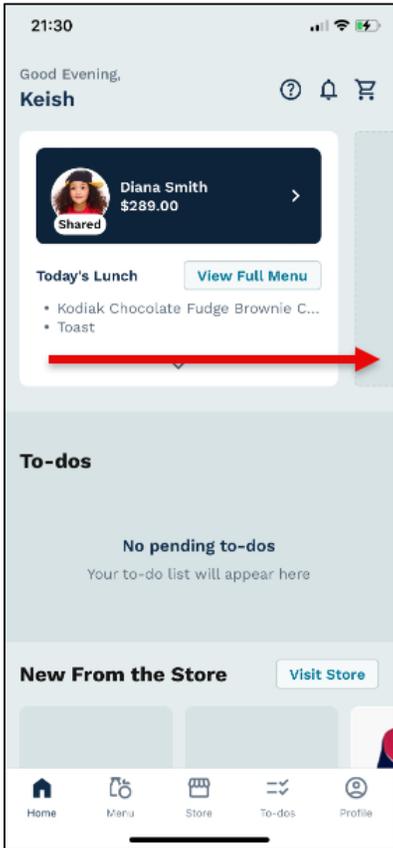
Your student has been successfully added!

You can now choose to **add another student** or **return to the Home dashboard** to get started.



## Step 5

Students linked to your account can be viewed by scrolling horizontally across the top of the Home dashboard.

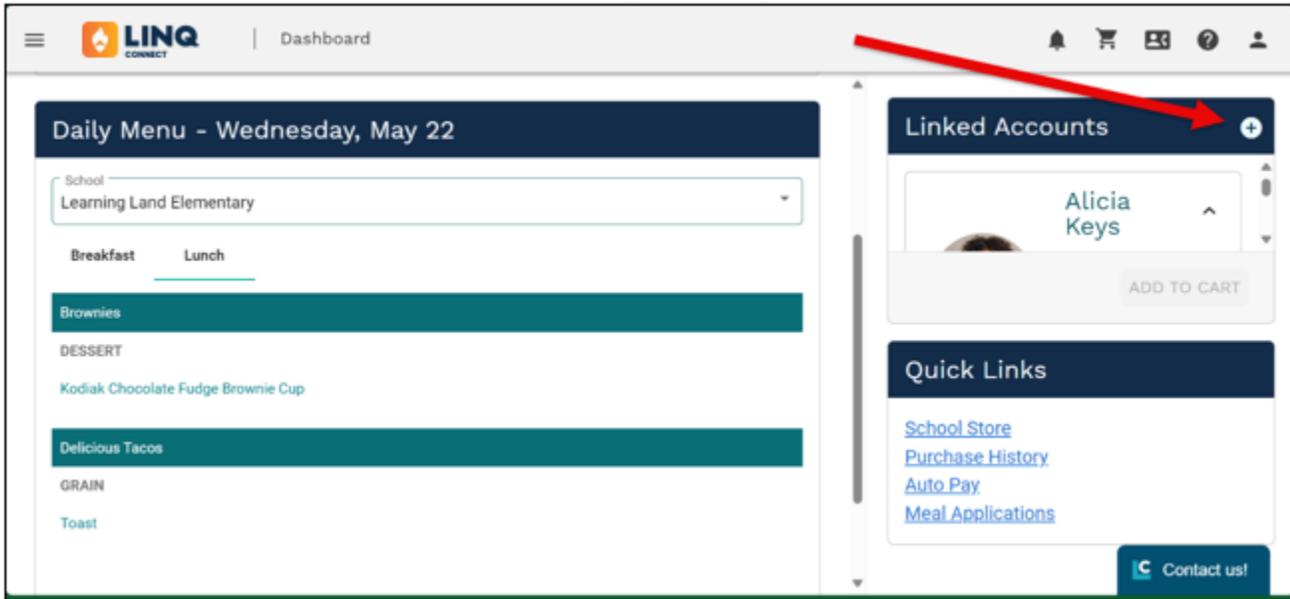


# Desktop Version

www.linqconnect.com

## Step 1

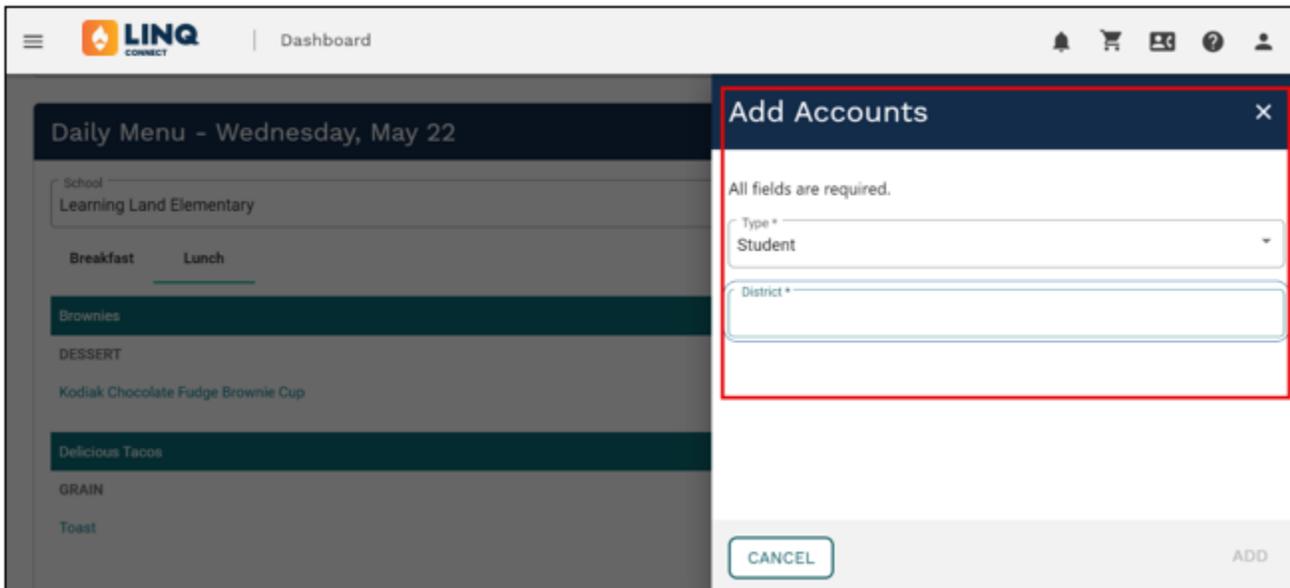
Click the + icon under *Linked Accounts* to begin adding a student.



## Step 2

Select the account type (*Student* or *Staff*), then search for your school district.

Enter the required information as prompted—these fields may vary depending on your district's setup.



### Step 3

Click *Add*

*Note: This option will only appear after you've entered all the required information.*

### Step 4

Once added, students will appear on your Dashboard and can also be viewed under *Settings*.

